

Preparation of the ASC Secretary

DUTIES OF AN AIHEC STUDENT CONGRESS OFFICER

SECRETARY

The ASC Secretary tracks the discussions of the student congress. The ASC Secretary keeps a written record of the ASC meetings so the officers will remember the content of discussions, the results of votes, and any actions that are required. The ASC Secretary assumes leadership when the ASC President or Vice President must be absent.

- Document the meetings: the ASC Secretary will keep the minutes for each meeting. For this reason, **the ASC Secretary will draft the topics and content of the meeting's discussions and votes, make clear the expected actions before the next meeting of each officer, and send the documents out to the other officers in advance for additions or revisions.**

The ASC Secretary records, but also participates. The ASC Secretary represents their tribal college and they will participate in all relevant discussions, suggest and work on initiatives, and will accept tasks delineated to them to achieve specific goals for the congress.

At any time, there are four ASC co-advisors which the officers may rely upon for advice to fulfill their duties.

- Carmen Henan, Dean of Students, Institute of American Indian Arts, more than 5 years advising the ASC
- Juan Perez, Athletic Director and Coach, Salish Kootenai College, more than 10 years advising the ASC
- Marvene Tom, Manager, Tribal College Journal, more than 3 years advising the ASC
- Alex Grandon, Student Services Associate, AIHEC, more than 3 years advising the ASC

**AIHEC STUDENT CONGRESS
PROJECTED TRAVEL SCHEDULE
2015 - 16**

MEETING	DATES	LOCATION	LODGING
SAIGE National Training Program	June 15-18	Minneapolis, MN	And meals included during conference
AIHEC Fall Meeting	October 2015	TBA	TBD
Winter Meeting	February 8 th - 11 th	Washington, DC	~ \$180 a night
Spring Conference	March 14-17	Minneapolis, MN	TBD

Projected costs:

SAIGE – The lodging and food cost will be covered by the conference so the institutional cost would only include travel and additional meals before and after the conference.

AIHEC Fall Board Meeting – Not confirmed by AIHEC Board of Directors. Costs will include travel, per-diem, and hotel. (Costs have been about \$1600)

Washington DC – The ASC meets on Monday night before the hill visits. (Cost is usually about \$1800)

I hope this information helps with your planning. Please remember this is just a projection. As information is made available I will provide concrete dates for travel. I look forward to working with you.

Alex

American Indian Higher Education Consortium Student Congress
FY 2015 Budget 2016 Begins in September

BUDGET
From October 1
To Sept. 2015

REVENUE (+)

TOTAL REVENUE From the College Presidents 18500

CONSULTANTS & SUBCONTRACTORS

<u>IT & Website Support</u>	TCU Student Online Resource - Upkeep	0
<u>Honoraria & Speaker Gifts</u>	Speakers for the Fall, Winter, and/or Spring Conference	0
	SUBTOTAL - CONSULTANTS & SUBCONTRACTORS	0

PARTICIPANT COSTS

<u>Meetings- Food & Beverage</u>	Food for the Fall, Winter, and/or Spring Conference -	1000
<u>Other Participant Costs</u>	Winter Meeting 2014 DC Night Tour Charter Bus and Capitol Hill Photo	1877
	SUBTOTAL - PARTICIPANT COSTS	2,877

MEETINGS

<u>Meetings- Room Rental</u>	Conference Meeting Room Rental for Fall, Winter, and Spring Meetings	1500
<u>Meetings - Equipment Rental</u>	Projectors, Microphones, Podiums, at Fall, Winter, and Spring Meetings	500
<u>Meeting Expense - Other</u>	Unexpected Expenses from Fall, Winter, and Spring Meetings	500
	SUBTOTAL - MEETINGS	2,500

TELECOMMUNICATIONS

<u>Telecommunications - Conference Calls</u>	Conference Call Number - 451-8025	700
	SUBTOTAL - TELECOMMUNICATIONS	700

ADMINISTRATIVE

<u>Postage and Delivery</u>	Sending Packages	100
<u>Supplies</u>	Poetry Slam Student Conference	4000
	SUBTOTAL - ADMINISTRATIVE	4,100

INITIATIVES

<u>ASC Awareness Initiative</u>	Video/ Powerpoint Slide to promote 2013-2015 ASC	0
<u>ASC History Initiative</u>	Researching, Documenting, and Posting on Students.Aihec.Org	0
<u>Cultural Exchange Initiative</u>	Honorarium/Travel expenses	1300
<u>Annual Student Conference Sustainability Initiative</u>	Food Sovereignty Initiative	7000
	SUBTOTAL - INITIATIVES	8,300

TOTAL EXPENSE (Projected)

18,477.00

NET REVENUE from TCU Fees

18,500.00

Total Funds Available

23.00



AIHEC 2015 Student Congress Report

Hello Indian Country!

The officers of the American Indian Higher Education Consortium (AIHEC) Student Congress were elected at the AIHEC Student Spring Conference in Billings, Montana in March 2015. The officers are President Dwight Carlston of NTU, Vice-President Robin Maxkii of SKC, Secretary Cara Moulton of SBC, Treasurer Charnelle LaDoux UTTC, Historian Sarah Zavala of NICC, Sergeant at Arms Robert LeDoux of UTTC, and the Midwest Representative Falon Torrez of NICC, Northwest Representative Jennifer Cordova-James of NWIC and Southwest Representative Lee Honie of Dine College.



"I am truly blessed to hold this position as Student Congress President along with its great responsibility, because every TCU student should have the opportunity to learn about their people, history and future. Each TCU student has the ability to become what he or she wants to become so that they can make a difference in their well respected Nations." President Dwight Carlston

The 2014-20145 ASC have completed an ambitious and successful year with the following initiatives at hand such as:

- ✚ President Carlston directed the Food Sovereignty initiative along with all congress members. All Tribal Colleges or Universities or student(s) attending a TCU were welcome to participate in the ASC Food Sovereignty Initiative. The goal of the initiative is to provide native communities the opportunity to explain their previous efforts in food sovereignty and/or extension/outreach/wellness and determine ways to continue to influence their communities toward sustainable local food resources if awarded grant funds. Five colleges were funded in 2014 and ASC is ready to fund seven more colleges with this grant in 2015.
- ✚ Southwest Representative Lee Honie developed the Cultural Exchange initiative which is to unify collaboration and to help establish a confederacy between every Native American tribe by using the full potential that lies within our tribally-controlled institutions to grow as nations and produce our own scholars. The goal of the Cultural Exchange Initiative was to get more tribal college students involved in nation-building and helping other tribes in rebuilding their nations. This initiative will increase potential of interaction between K-12 and college students to inspire, create, and lead a way for future leaders. The initiative will also establish communication with tribal elders to increase the power that lies within the voice of the people. The overall importance of working together should begin from our own communities.
- ✚ Secretary Moulton started the ASC awareness initiative. “AIHEC awareness is a project to raise awareness of what AIHEC stands for – the advocacy, movement, and alumni aspects of it” states Moulton. The ASC created a video to share their stories of TCU’s and ASC it could be found on the AIHEC YouTube Channel.



President Carlston, Vice-President Maxkij, Secretary Moulton, Treasurer LaDoux, Historian Zavala, Sergeant at Arms LaDoux, Mid-West Rep Torrez , Southwest Rep Honie, Northwest Rep Cordova-James (from left –right)

- Summer 2014, the ASC along with several other TCU students attended the SAIGE Student Leadership Conference to participate in enhancing their professional development with workshops and other training from Native American professionals in Albuquerque, New Mexico. Also during this time Sergeant at Arms, Robert LeDoux, demonstrated how the ceremonial drum is made as part of the cultural exchange. A video of the demonstration appears on the AIHEC YouTube Channel.



“SAIGE 2014 in Albuquerque, NM, was a great experience for me. Being able to learn important skills in life including financial, business, and decision making was very beneficial. I appreciate all of the Government employers for teaching us what types of job opportunities are available for Native Americans. I definitely recommend dedicated and motivated students to apply for this conference as this would benefit them as well.” Adrianna Hoffman student at NICC

- Student Congress traveled to Anchorage, Alaska in October to attend the AIHEC Fall Board Meeting and work on initiatives face-to-face. The congress also addressed the Student Activities Committee with a proposal to include Disciplinary Actions for officers of the AIHEC Student Congress Constitution and Bylaws.



(ASC with Alaskan Governor)

- ✚ Winter of 2015, ASC attended the AIHEC 2015 Capitol Hill Visits in Washington D.C. All 37 Tribal Colleges and Universities stood before their state Congress members to advocate for three major requests. One to honor treaties and tribal sovereignty, also to plan for funding equity by first promoting the adoption of a five year plan to address long term TCU inequalities in federal programs and to ensure equitable TCU participation in federal programs for IHE. Lastly, they advocated ensuring ongoing operations to provide forward funding for the five remaining TCU's not so funded.



(ASC with Advisor Alex Grandon)

(TCU Students)



🚩 Today, ASC is gearing up for the 2015 AIHEC Student Spring conference that will be held in Albuquerque, New Mexico. ASC will be hosting the 2nd annual Poetry Slam to hold Saturday, March 14, 2015. The AIHEC Student Congress welcomes each and every one of you to the American Indian Higher Education Consortium Spring Conference 2015!

As AIHEC Student Congress Historian, I have had one of the best years of my life documenting and taking part in everything ASC has done thus far.

Pinagigi, Thank You,

Sarah Zavala
ASC Historian
Nebraska Indian Community College

Name	Email	Phone	College	Position
Executive Members				
Dwight Carlston	runningbrave32@yahoo.com	505-879-1676	NTC	President
Robin Maxkii	robin.mcgee@gmail.com	505-328-7032	SKC	Vice President
Cara Moulton	caram@sbc.edu	832-865-5334	SBC	Secretary
Charnelle Yazzie	cyazzie17@yahoo.com	701-278-1493	UTTC	Treasurer
Sarah Zavala	sscszavala@thenicc.edu	712-259-0058	NICC	Historian
Robert LeDoux	rll28@yahoo.com	701-278-1493	UTTC	Sergeant At Arms
OPEN				Great Lakes Rep.
Lee Honie	ldhonie@dinecollege.edu	928-313-2583	Dine	Southwest Rep.
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Jennifer Cordova-James	j_cordova91@yahoo.com	425-583-2431	NWIC	NW Rep.

Advisors

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