Recertification
Recertification

Regulations:
Sec 498(g) and (h) of the HEA
34 CFR 600.20(b) and (f)

FSA Handbook
Volume 2 – School Eligibility and Operations
Chapter 5 – Updating Application Information

FAA Assessment modules
Recertification

• School may be certified to participate in Title IV programs for up to six years.
• Recertification simply means you request to have the PPA continued
• ED Notifies schools six months prior to the expiration date of your current PPA – via email to president and FAD
• School must submit a materially completed application before the expiration date of your current PPA
• If not submitted by expiration date your PPA will expire on scheduled date and eligibility lapses
Recertification

• Following submission SPT will contact school if any questions
• Generally within 90 days of the Department receiving the application
• If approved Department will send electronic notice to President and Financial Aid Director
• PPA must be printed, reviewed, signed and returned
• If not approved Department will notify School and explain why.
Recertification

- Your information will be mailed to Washington DC it is prescreened and then assigned to SPT in your region.
- The Information will include your SAP and R2T4 policy. If not meeting requirements you will be required to update.
- SPT will check your website for consumerism, GE disclosures, etc.
- State Authorization in TCU case will be letter from your tribe authorizing you to offer degrees.
- If any new certificates your accrediting agencies approval.
Recertification

- State Authorization - Student complaint process

- President’s signature **MUST** be a wet signature and the President’s Administrative Assistant or a Board chair

- Please, please **ask questions** of SPT if you do not understand why or what they are requesting.
All schools must report and wait for approval before disbursing funds when the following occurs:

- A change in accrediting agency
- Increase in level of educational programs. From AA to Bachelors
- Addition of non-degree programs beyond current scope (certificate)
- Adding a location

Refer to FSA Handbook (Volume 2, Chapter 5)