

# 23<sup>th</sup> Annual Student Affairs Financial Aid Training and 4<sup>th</sup> Annual AIHEC CAO Meetings

July 27–31, 2015

Salish Kootenai College, Pablo, MT

## ***Welcome***

Salish Kootenai College and the Minority Under Resourced Schools Division of Federal Student Aid welcomes you to the 23<sup>th</sup> Annual Student Affairs Financial Aid Training. This unique event is designed for Tribal Colleges and Universities and the students they serve. This five day training is designed for all levels of administration. Title IV administration and compliance is a major focus of the training which impacts all levels of the colleges. This year, like last year's event, is combined with the 4<sup>th</sup> Annual TCUs Chief Academic Officers Meeting. The presentations and interactions will strengthen all participating institutions with focus on colleges regarding Collaboration, Coordination and Cooperation.

### Training Organizers:

**Jackie Swain**

Director Financial Aid, Salish Kootenai College

**Bill Hay**

Director Financial Aid, Sinte Gleska University

**Midas Gunhammer**

Assistant Director Financial Aid, Sinte Gleska University

**Silas Perez**

Financial Aid Assistant, Salish Kootenai College

**Devin Wertman**

Director Financial Aid, Chief Dull Knife College

**John Gritts**

Management and Program Analyst, Federal Student Aid

### AIHEC Planning Committee:

**Koreen Ressler**

Academic Vice President, Sitting Bull College

**Birgit Meany**

Academic Vice President, Ilisagvik College

**Bernice Portervint**

Academic Dean, Northwest Indian College

**Don Torgerson**

Academic Dean, Nebraska Indian Community College

**Abraham Bitok**

Academic Dean, Diné College

**Deborah His Horse Is Thunder**

Consultant, AIHEC

These respective audiences join together on Monday and Tuesday to address some common concerns and obtain general information. On Wednesday, each group meets separately on topics specific to their respective responsibilities. Thursday morning's presentation by Bethanie Tucker, Ed.D., brings everyone back together as one audience after which they will return to their respective agendas.

If you have any questions regarding this event, please contact:

**John Gritts**

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**Jackie Swain**

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**Deborah His Horse is Thunder**

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# MEETING AGENDA: AIHEC CAOs and Registrars & FAOs

CAO Meetings  Registrars & FAO Meetings

**Sunday, July 26, 2015. Registration 5–7:00 pm (KwaTuqNuk Resort, Polson, MT)**

## Monday, July 27, 2015. (Joe McDonald Athletic and Fitness Center)

Time	Topic	Presenter(s)	Description
7:30 am	<b>Registration</b>		
8:00 am	<b>Opening</b>	John Gritts, FSA Bill Hay, SGU Robert DePoe, SKC Carrie Billy, AIHEC Marcia Boyd, FSA	Welcome and announcements.
10:00 am	<b>Enrollment Reporting and Violence Against Women Act</b>	James Moore III, FSA Keith Ninemire, FSA	Violence Against Women Act; and Cleary Act. Session includes types of information that must be reported by your institution.
12:00 pm	<i>Lunch</i>		
1:00 pm	<b>Beyond the Scholarship</b>	Patrick McTee, AICF	Support services available for students and TCUs.
2:15 pm	<i>Break</i>		
2:30 pm	<b>R2T4</b>	Deborah Tarpley, FSA	Return to Title IV.
3:30 pm		John Gritts	Importance of Inter College Communication.

## Tuesday, July 28, 2015. (Joe McDonald Athletic and Fitness Center)

Time	Topic	Presenter(s)	Description
7:15 am	<i>AICF Sponsored Breakfast</i>		
8:30 am	<b>The Motivating Spirit of the TCUs</b>	Abe Bitok, DC	TBA
9:30 am	<i>Break</i>		
9:45 am	<b>Violence Against Women Act (continued)</b>	James Moore III, FSA Keith Ninemire, FSA	
12:00 pm	<i>Lunch</i>		
1:00 pm	<b>Reconciliation</b>	Wood Mason, FSA John Gritts	What is your reconciliation policy?
2:15 pm	<b>Review</b>	John Gritts	Required enrollment reporting and gainful employment reporting.
2:30 pm	<b>Gainful Employment</b>	John Gritts	TBA
2:45 pm	<b>Recertification</b>	John Gritts	Be prepared for Title IV Recertification when it is your turn.
3:30 pm	<b>College Team Meetings</b>	<i>(TCUs who have several team members attending are encouraged to meet as a group to review the day's topics, determine if there are additional questions, and review the next day's agenda topics.)</i>	

**Wednesday, July 29, 2015. (Joe McDonald Athletic and Fitness Center)**

Time	Topic	Presenter(s)	Description
8:30 am	<b>Welcome Remarks</b>	Carrie Billy	Welcoming and sharing some insights pertaining to the future of TCUs such as the new college rating system.
	<b>Credit Balances</b>	Deborah Tarpley	Questions as to when do you disburse your aid will be addressed in this session as well as thinking of alternative ways for this. Debit cards will also be addressed.
9:30 am	<b>Chief Academic Officers All for One ...</b>	Deborah His Horse is Thunder, Ph.D., AIHEC	Introductions: Introductory session will follow up on the relationships established at previous years' meetings. A special effort to connect new CAOs with seasoned CAOs will be made.
	<b>Whose Job is That?</b>	John Gritts	Coordination between Business Office and Financial Aid.
10:00 am	<b>Relatedness and Understanding: Completing Assessment at the Institutional, Program, and Course Levels</b>	Koreen Ressler, Ph.D., SBC	Assessment should be occurring at various academic levels within your organization. This session discusses the difference between assessment at the institutional, course, and program levels including general education. It also describes how each level of assessment can be used to make effective changes within your college.
10:45 am	<b>Verification</b>	Deborah Tarpley	A review of verification process.
12:00 pm	<i>Lunch</i>		
1:00 pm	<b>Accreditation: Discussion</b>	Karen Solomon, Ed.D., HLC Sandra Elman, Ph.D., NWCCU	Addresses a number of accreditation questions such as: verification of student involvement hours in various instructional formats; effective assessment, recent changes and updates to the accreditation process and requirements.
	<b>Summer School</b>	John Gritts	Questions and policy for awarding summer school aid is discussed.
2:00 pm	<b>Satisfactory Academic Progress</b>	Deborah Tarpley	Our favorite SAPs are reviewed.
2:30 pm	<i>Break</i>		
2:45 pm	<b>HLC Session</b>	Karen Solomon	Accreditation issues specific to colleges under the Higher Learning Commission are addressed. For example, two TCUs, College of Menominee Nation and Sitting Bull College, are in the Open Pathway and they will share their process in achieving this status.
	<b>NWCCU Session</b>	Sandra Elman	TCUs under the Northwest Commission on Colleges and Universities will have the opportunity to discuss issues specific to their accreditation.
3:15 pm	<b>State Authorization</b>	John Gritts	Working with tribe for a student complaint process.
4:00 pm	<b>Joint Session: Student Complaint Process</b>	HLC and NWCCU	<i>Discussion:</i> Federal law that requires a tribe to establish a process to review and appropriately act on complaints concerning the college and enforce applicable tribal requirements or law when located on tribal lands and the implications to those TCUs not on tribal lands.
5:00 pm	<b>Raising Voices</b>		Documentary film project presenting Lakota language loss and revitalization efforts from The Language Conservancy and Florentine Films/Hott Productions

**Thursday, July 30, 2015. (morning: Camus Room) (afternoon: Joe McDonald Athletic and Fitness Center)**

Time	Topic	Presenter(s)	Description
8:00 am (Camus Room)	<b>Understanding and Engaging the Under Resourced College Student</b>	Bethanie Tucker, Ph.D., Aha! Process, Inc.	Introduction/overview of strategies and practical solutions for working with first year, first generation under-resourced students. College culture traditionally wants students to conform to standards of behavior and academic performance. A deeper understanding of the challenges and strengths that students from an under-resourced environment bring to college will help faculty, staff, and administration create the conditions that make success achievable, not merely accessible. Session provides a wealth of resources.
12:00 pm	<i>Working Lunch provided by AIHEC</i>	Abe Bitok, DC Don Torgerson, NWIC	<i>(College teams are asked to have lunch together and discuss how the ideas and concepts shared by Dr. Tucker can be applied to your college.)</i>
1:00 pm	<b>Redesign of Developmental Education: Improvement Strategies</b>	Bernice Portervint, NWIC Birgit Meany, Ilisagvik College	Session examines structures for developmental education, highlighting innovative and successful strategies at NWIC and how it is improving student experience and identifying barriers to success. IC presents its observed gains in student achievement for developmental math and English, which seem to correlate to program changes implemented over the last several years. Changes include adoption of new curriculum, modification of course structure, and creation of companion workshops for select college level courses to allow developmental students to progress in their studies.
	<b>Program Reviews and Audit</b>	John Gritts	How to respond/prepare to a program review or audit.
2:30 pm	<i>Break</i>		
	<b>Best Practices at a TCU</b>	John Gritts	Share your best practices—a time to learn from each other.
2:45 pm	<b>Research Capacity Building</b>	Billie Jo Kipp, Ph.D., Blackfeet Community College	<i>Presentation:</i> How TCUs can develop institutional research capacity which will include facilitating a research agenda for faculty and the process of establishing and working with IRBs
3:30 pm	<b>Case Example: NWIC Emerging Scholars Program</b>	Bernice Portervint	NWIC showcases its Emerging Scholars Program as part of its efforts to enhance its research capacity.
4:00 pm	<b>College Team Meetings</b>		

**Friday, July 31 2015. (Joe McDonald Athletic and Fitness Center)**

Time	Topic	Presenter(s)	Description
8:30 am	<b>Best Practices in Academic Program Review</b>	Facilitators: Deborah His Horse is Thunder, Koreen Ressler, Monte Randal, College of the Muscogee Nation, TBD/ Others	Participants discuss their program review process and determine best practices.
	<b>Open Question and Answers</b>		Round table discussions where questions are invited and welcome. <i>This was very interactive last year and a great session—we need to hear from you.</i>
11:00 am	<b>Evaluation and Wrap Up</b>		End of the 4 <sup>th</sup> Annual Chief Academic Officers meeting. <i>Travel safely and have a great 2015–2016 Academic Year!</i>